**HR Plans**

**01/04/2020**

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| ***Name and Signature*** | ***Responsibilities*** | ***Roles*** |
| Terence Chew | Approve project charter | CIO |
| Decen Ng | Coding of programs and testing to ensure programmes run efficiently without problems | Programmer / Tester |
| Junior Tantono | Coordinate between CIO and team members  Assist in the documentation of the project | PM / Document writer |
| Neo Kai Heng | Provide documentation for project | Document writer |
| Jing Jue Ching | Ensure the code is not buggy | Programmer  / Tester |
| Seri Dania | Provide documentation for project | Document  writer |
| Jing Xian Ching | Implementation of codes | Programmer/ Tester |